

Meeting Minutes

Room 104

Walt Sullivan Building

Thursday, November 16 2006

1:30 p.m. to 3:00 p.m.

Monica Abbott, Chairperson, called the meeting to order at 1:30 p.m. Present were: Melody Scoble, Barbara Bessey, Michelle Robinson, Erin Ricci, Betty Warren, Lindy Davies, Jackie Williams, Barbara Pepper Rotness, Jacquie Gibson, Monica Abbott, Sheree Isola, Lenora Adams, Lynn Eneas, Vicki Schiller-Long, Pam Boggs, Billie Rusek, Casey Barrs, Wendy Neumann, Christy Reardon, Joan Franke, Barbara Wagner, Jennifer Weiss, Joan Reiman, Libby Groves, Betty Huckins, and Brandi Hamilton.

October Meeting Minutes: None of the members had any corrections or additions for the October Meeting Minutes. Melody Scoble moved to approve the October 2006 minutes. Erin Ricci seconded the motion, which passed unanimously.

Treasurer's Report: Sheree Isola stated that there were no changes. Thus, the ending balance in the checking account is \$549.33 and savings account is \$1,718.51.

Approval of Proposed By-Laws Amendments: Monica reviewed the proposed changes to the by-laws.

Discussion: One change is to membership (Art. III, Sec. 1). Agencies with more employees will be able to have more than one voting member and one alternate member.

Vicki Schiller-Long had a question regarding the opportunity to be a voting member. Monica responded by stating that the Governor's Office is going to encourage the Directors of the agencies to appoint voting members and an alternate member.

Joan Franke asked what will constitute a quorum. Monica stated that the change in the number of voting participants will not change the quorum.

Another change is for the need of pre-approval for expenditures (Art. VIII, Sec. 3). Joan Franke asked if this change will affect the Excellence in Leadership Awards (ELA) Subcommittee. Michelle stated that yes the ELA subcommittee should get pre-approval for expenditures, so that there is an accurate accounting even though the sponsors contribute money for the event.

Joan Franke also asked if all the officers' names are on the account. Michelle stated that three of the current officers' names are on the account, however, only two of them are required to sign checks.

Joan Franke brought it to the group's attention that a change needed to be made for the adjustment for the agencies that will have more than one voting member in Art. V, Sec. 4.

Another change is the added attendance provision. Betty Warren wanted clarification that if the voting member can not attend that the alternate attends and is able to vote. Monica and Michelle stated that this is the case.

Michelle Robinson stated that she would make the necessary changes and send a new copy of the proposed by-laws to the members for review. If the changes are acceptable, the members will vote for approval of the changes at the next meeting scheduled for December 14, 2006.

Subcommittee reports & discussions:

Training: Jacquie Gibson, chair, gave a brief review of the progress scheduling the Brown Bag Lunch speakers. She also stated that the videos are available and that the subcommittee hopes to expand the selection this year. Mentoring will also be a project that we hope to be able to discuss once all the Brown Bag Lunch speakers have been scheduled.

Barbara Bessey proposed that ICCW spend up to \$10.00 for a gift for the Brown Bag Speakers in consideration for their time in preparing and presenting their presentation. A short discussion regarding possible types of gifts was entertained. Lindra Davies made a motion to purchase a \$10.00 gift in appreciation of the Brown Bag Speakers. Cassie Egbert seconded the motion, which passed unanimously.

Excellence in Leadership (ELA): No chair has been chosen. Vicki Schiller-Long presented that they have been going over last year's list as to what was done. Billie Rusek stated that a request has been made to Governor Schweitzer and/or Lt. Governor Bohlinger to host the awards. Billie stated that the ELA presentations will be held on May 16, 2007 at 2:30 PM to 4:00 PM in the Capitol Building, Room 303. The room is reserved from Noon until 5:00 PM for preparations and clean up.

Michelle Robinson asked what the "rough" budget was for the 2006 presentations. Lenore Adams said that this is ICCW's biggest fund raiser and that the committee makes money every year as a result of its sponsors.

Legislative: No chair has been chosen. Lynn Eneas passed out a list of some bills that are interesting, as well as a sheet that everyone could sign if they wanted updates during the legislative session to keep track of their progress. Jeri Duran took the initiative to prepare the list. The committee is hopeful she will step up to the chair position.

30-year Anniversary Celebration: Linda Davies reported that she has been trying to get a list of the past members. Michelle Robinson said that she had a copy of the 1977 list and that the Historical Society (HS) has all of the ICCW files. The HS has a cost for copying of 10 cents per copy. Linda stated that the subcommittee wanted to assemble a historical comparison from 1977 to the present.

Discussion was entertained regarding the 30 yr anniversary event being separate or on the same day as the ELA event. Decision was not made. Michelle Robinson stated that it would be nice to recognize the leaders of ICCW at the ELA awards.

Discussion ensued regarding photographs from past ELA events. Vicki will connect with former chairwoman Molly Peterson for a status. Lynn will check with Jeri Duran as to whether or not Lottery still has the ICCW Board. New pictures must be sent to complete this overdue project. Jackie Williams stressed that current administration photos were taken with the Lt. Gov and should replace the outgoing administration photos currently on the ICCW board.

Linda wanted to ensure that all members knew that Governor Tom Judge gave the first executive order, forming ICCW in 1977. He should be acknowledged and awards given in his name were mentioned.

Preventative Health: Jere-Ann Nelson and Erin Ricci are co-chairs. The members are contacting the three main gyms in the area to see what types of programs they may or can offer state employees. They would like to organize an open house at the gyms that are willing to participate.

Erin Ricci stated that they would like to have a resource drive for the state subsidized daycare. Discussion was entertained and Michelle Robins and Lenore Adams were concerned about the legal issues pertaining to the daycare center(s) being a business and not a non-profit organization. It was decided that no action would be taken at this time.

Work/Life Balance: Erin Ricci spoke on behalf of the WLB subcommittee. They are entertaining the idea of merging with the Preventative Health subcommittee. Discussion is needed between the two subcommittees before voting of the membership as a whole.

Clothing Drive: Betty Warren reported that the Friendship Center does not want to participate in a clothing drive as they are not staffed to handle such an event. God's Love

will accept clothing Monday thru Friday from 8:00 AM to 4:00 PM daily. The contact person is Bob Ruth at (406) 442-7000. They do provide tax receipts.

Monica Abbott reported that Florence Crittenden Home does want to participate and would also like to have mentoring training from ICCW.

No one was available to comment on the clothing drive for the YWCA.

Big Brothers Big Sisters: Shannon Stober of the Governor's Office referred the representative from BBBS to come in and speak for ten minutes at our next meeting about their need for volunteers. Michelle and/or Monica will circulate information prior to the December meeting.

Adopt-a-Family: Friendship Center contacted Monica Abbott regarding sponsoring of a family. Discussion was entertained by many. It was decided that the information will be circulated and those that wish to be involved individually may do so. The ICCW will not adopt a family as was previously done in prior years.

Revised Meeting Schedule: Copies of the revised meeting schedule were provided to members who were present.

Meeting Adjourned. Subcommittees assembled for a brief time due to the length of the General Meeting.

Respectfully submitted: Barbara Bessey, Acting Secretary for the November 16, 2006 meeting.